Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
June 18. 2025

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Megan Rock. Lisa Mannino

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator; Jenny Lefevre

ABSENT: Patricia Johnson, Troy Cunningham

<u>Approval of Agenda:</u>

Trustee Goike moved to approve the agenda, with support by Trustee Rock.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

<u>Approval of Consent Agenda:</u>

The Consent Agenda contained minutes for the May 21, 2025 meeting, YTD Budget Report for May 2025, Treasurer's Report for April 2025, Expense Report for May 2025, and the Statistical Report for May 2025. Motion by Trustee Goike to approve the Consent Agenda, with support by Trustee Rock.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

<u>Old Business:</u>

Action Item 5A - "Bookmobile" - the Director updated the Board on the status of the bookmobile. The vehicle has been delivered to the car dealership, and is awaiting customizations. The Deputy Director talked about Township officials and local senior living communities expressing excitement about the bookmobile. **NO ACTION**

<u>New Business:</u>

Action Item 6A - "Budget Amendments" - WHEREAS, the Board of Trustees adopted the Fiscal Year 2025 Budget on October 16, 2024; and WHEREAS, the Library administration has reviewed current revenues and expenditures and recommends amending certain line items in the FY25 Budget to reflect updated projections and operational needs; and WHEREAS, the proposed budget amendments have been reviewed and presented to the Board of Trustees for consideration; NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approved the submitted amendments to the FY25 Budget. BE IT FURTHER RESOLVED, that although individual expenditure line items have been reallocated as set forth above, the total FY25 expenditure budget remains unchanged.

ROLL CALL VOTE **APPROVED**

Murney Bell: Aye

Annette Goike: Aye

Megan Rock: Aye

Lisa Mannino: Abstain

MOTION CARRIED

Action Item 6B - "Building Lease" - the Director reviewed the recent meeting with the Library's property management. The Library is still awaiting the terms of the upcoming lease renewal. **NO ACTION**

Action Item 6C - "Director's Evaluation" - Trustee Goike distributed the director evaluation and explained the upcoming evaluation process. **NO ACTION**

Action Item 6D - "Trustee Education" - the Director talked about the annual tax rate request, the Library's millage, the Headlee rollback rate, and the next steps of the Library's budget process. **NO ACTION**

PUBLIC COMMENT **PUBLIC COMMENTS**

Trustee Goike asked about the status of the 2024 audit. The Director responded that the audit is still in process, and a representative from the audit firm will be available for the Board. Jenny Lefevre commented on her family's positive experiences at the Library, and expressed her gratitude for the Library's services, and that she is looking forward to the upcoming bookmobile.

Adjournment: **ADJOURNMENT**

Motion by Trustee Rock with support by Trustee Mannino to adjourn at 7:02 PM.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Next Meeting Date:

July 16, 2025

Megan Rock

Megan Rock, Secretary